



CLEARVIEW

# STEP #3 RE-OPENING PROTOCOLS FOR ARENA FACILITY

**March 1, 2022**

The health and safety of our customers and employees is our number one priority. When the arena facilities continue to open, we will be operating under a number of safety precautions, and with services that may be limited.

The following protocols have been developed to reduce the risk of transmission of COVID-19 among our customer and employees. We have been working closely with the Ontario Hockey Federation (OHF), Hockey Canada, Ontario Recreation Facilities Association (ORFA), as well as Simcoe Muskoka District Health Unit to implement best practices and return to play guidelines for physical distancing to ensure the safety of everyone in our facility.

With these COVID-19 safety protocols in place, there are a few things that we'll be doing differently, and we appreciate everyone's adherence to them while visiting our facilities.

Please familiarize yourself with these protocols prior to arriving at any Clearview Township Arena. It is essential that customers take these policies and precautions seriously to support a safe and healthy experience for everyone.

## **Process for Entering a Recreation Facility as of March 1, 2022**

Participant and parent/guardian/spectator are required to complete the facility entrance screening

**Staff of Clearview Township have done their best to manage all of the challenges and changes that the Covid-19 pandemic has thrown at all of us. Your kindness and patience are appreciated as we work together through this latest change in pandemic protocols. Our goal is to abide by the Provincial regulations and keep everyone as safe as possible.**



**Abusive behaviour will not be tolerated, and staff will disengage with patrons who are not respectful, at all times. Clearview Township's Bad Behaviour Policy will be enforced with disrespectful patrons.**

For more information current Provincial regulations, please visit [220301-rec\\_loi\\_rescind\\_letter.pdf](https://www2.gov.on.ca/220301-rec_loi_rescind_letter.pdf) ([simcoemuskokakealth.org](http://simcoemuskokakealth.org))

### **Safety Precautions**

- All persons entering our facilities must wear a face covering that securely covers the nose, mouth and chin as required
- Physical distancing of 2 metres (6 feet) is encouraged for users of the arenas and always required by the spectators, unless you live in the same household.
- Ensure you wash or sanitize your hands upon arrival and often throughout your day
- Be advised that all customers will be required to passively screen themselves for COVID-19 symptoms (via signage) before being allowed to enter the facility. This will be done by having to answer "no" to the various questions posted near the entrance.
- Surfaces and other high touch points will be cleaned and disinfected by staff as frequently as is necessary to maintain sanitary conditions. Clearview Township employees have had appropriate training and personal protective equipment for their work environment and will be actively screened by their Supervisor before entering the facility.

### **Ice Bookings**

- All bookings must be done in advance through the Recreation Department 705-428-6013, option 2, or emailing [jcodyre@clearview.ca](mailto:jcodyre@clearview.ca)
- Each booking will include a 10 minute flood
- Bookings must adhere to all Provincial and District Health Unit restrictions in place at time of booking
- Step 3 legislation states – All Sports may be practiced or fully played within the indoor facility



- If applicable, groups must follow the appropriate governing body's (i.e., Clearview Minor Hockey) return to play guidelines.

### **Before You Arrive**

- Enter through the main doors
- All dressing rooms will be made available within the arena locations.
- Make sure you have the proper face covering to enter the facilities

### **Change Rooms**

- The change rooms will be available to each organization. No capacity limits will be set in the dressing rooms.
- Washrooms and showers will be available for users

### **Please Be Aware**

- The players' benches will be open for use but is suggested they are only accessed for those rentals, corresponding users and coaches. Player's benches will be sanitized by Township staff twice daily.
- Concessions may open and operate as per Ministry of Health guidelines
- Customer service desks will be opened and available for the public.



## **Guidelines for public skating programs (subject to change)**

### Facility Access

- Loitering or spectating in lobby areas will not be permitted.
- Safety signage and floor markers will be posted, if required.

### Public Skate Schedule

- The facility will open to public skating with a flexible schedule to monitor operations.
- School bookings will be permitted (subject to change).

### Temporary Admissions Policy Change to Ensure Facility Guideline Compliance

- Children 12 and under will be required to have a parent or caregiver with them, exception will be children who are part of a user group.
- No memberships or discounted admission rates at this time. All admissions will pay single.

### Patrons

- Will store their personal belongings on the bleacher.
- Zero tolerance for spitting.
- Drinking fountains will be available but facility users are encouraged to bring their own water bottles.

### Cleaning Protocols

- Disinfection may occur after each public skate session.
- Any equipment that is required to be shared between employees or public will be disinfected after use. Skating supports, music player etc.



## **Responsibilities**

### Employer Responsibilities

1. Plan, implement and supervise Clearview Township's COVID-19 Employee Safety Plan for the Parks, Culture and Recreation Department.
2. Ensure that hand cleaning and personal protective equipment (PPE) are available to employees.
3. Ensure employees are given information about COVID-19 as it is made available.
4. Train Parks, Culture and Recreation employees on new procedures as related to COVID-19.
5. Have site specific control measures regarding the disinfection of commonly touched items and surfaces.
6. Use relevant recreation professional organizations for re-activating and re-opening recreation spaces and facilities.
7. Periodically review COVID-19 Employee Safety Plan and update sections of this document.
8. Implement and update Safe Use Guidelines for facilities with new information as it is made available.
9. Establish guidelines and expectations for safe use of recreation spaces.
10. Restrict and/or close recreation spaces if necessary.

### Supervisor Responsibilities

1. Ensure workers know the risk hazards for the workplace.
2. Ensure workers are made aware of COVID-19 plans and safety procedures.
3. Ensure workers know how to use PPE and the expectations for use.
4. Direct employees to work in a manner where they eliminate, minimize and/or mitigate risks.
5. Send workers home if they are sick.

### Employee Responsibilities

1. Be knowledgeable about hazards in the workplace.
2. Follow established procedures.
3. Use PPE as required.
4. Report unsafe work practices and/or conditions.
5. Self-monitor for symptoms of COVID-19 and in the event you become sick, you will report to your supervisor immediately.
6. If you develop flu- like symptoms you will be required to request a COVID-19 test.



## **REQUIREMENTS FOR FACILITY USER GROUPS**

All user that are part of a sanctioned organization will have a COVID-19 Return to Play Protocols in place that clearly demonstrates how activities provided will align with the directives of the Provincial Health Officer, provincial/national sport governing body and any other applicable authority or law designed to reduce the potential of contracting or transmitting COVID-19.

The user group's COVID-19 Return to Play Protocols will be made available for review by all of its group membership. User group members are expected to adhere to their group's protocols as well as Clearview Township's protocols for safe use in the respective facility.

The user group is responsible for enforcing their group's COVID- Return to Play Protocols and ensuring their members follow Clearview Township's protocols. If the user group fails to follow their own COVID-19 Return to Play protocols or Clearview Township's protocols, then the user group's permit or contract may be temporarily revoked or cancelled. In the event that this happens, the user group will have no claim to damages or reimbursement other than the pro-rated rental fee.

COVID-19 Safety Plan will include the following:

1. Follow national/provincial organizations if it applies to you and adapt to Clearview Township's protocols.
2. Risk assessment identifying areas where people gather, situations and processes where individuals are close to one another, any equipment that may be shared and surfaces people touch often.
3. Frequent cleaning and hygiene.
  - a. Procedures to promote hand hygiene.
  - b. User group should have their own hand sanitizer available to members.
4. Cleaning and disinfection reducing risk of surface transmission.
  - a. Users will sanitize their own equipment and do so with their own cleaning supplies.
  - b. Cleaning protocols for common areas and surfaces in permit or contracted spaces will be available upon request.
  - c. Establish procedures for managing equipment needs for members to avoid sharing items.



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6. Develop health screening protocols to ensure members do not come into the facility if they are sick or have not come into contact who has had COVID-19, or been out of the country in the last 14 days.
8. Identify your user group's first aid attendant, and ensure they have a first aid kit with appropriate PPE supplies.
9. Indicate how you will share your user group's Safety Plan and the Township's protocols.
  - a. How will you monitor compliance? Who can the Township contact if a concern arises?
10. Develop communication plan and training.
  - a. Communication and training plan to ensure everyone is trained in policies and procedures, and documentation for proof of training for all employees, volunteers, and participants in safety control measures.
  - b. All participants have received the policies for staying home when sick.
11. Coaches or safety volunteers have been trained on monitoring members to ensure policies and procedures are followed.
12. User group will have a representative (Door Ambassador) posted at designated indoor entry point to screen members entering the facility to communicate all guidelines and directives.
  - a. Door Ambassador will have a member registration/invite list for facility entry. This list may be required by Clearview Township or the local health unit for contact tracing.
13. Monitor and update plans as necessary.