

Brentwood Community Centre Wedding Contract
9926 County Road 10
Brentwood, Ontario
Tel: 705-791-8380

The wedding package includes rental for the
Friday 5-10pm, Saturday All Day, and Sunday until 12pm.

Rental Pricing

HST Included in Pricing

Indoor Reception	\$650
Outdoor Reception	\$850

Indoor Reception

1. Maximum Hall Capacity for sit down events is 75 people, and for standing events it is 88 people.
2. Decorations:
 - a. No tape, nails or staples can be used on building surfaces. No tapes of any kind are allowed on the wood floors. Non-stick tape is allowed.
 - b. Candles may only be used on tables in non-flammable containers such as votive or glass vases. Batter operated tea lights are recommended.
 - c. No fireworks are allowed on the property.
3. The kitchen is not suitable for a large catered event; it is recommended that food comes already prepared. Only one small stove on site.
4. Dishes and silverware must be rented through a supplier; the use of Brentwood Community Centres dishes and silverware is not permitted.

Outdoor Reception

1. Tents are permitted for outdoor reception. Tents may only be erected on the designated site, which is indicated in the diagram attached in this document. A building permit may be required, contact Clearview Township Building Department.
2. Additional bathroom facilities are required for events with more than 80 people.
3. Outdoor liquor consumption must occur only in the licenced area.
4. Tables and chairs must be rented from a supplier; the Brentwood Community Centres chairs and tables are not to be removed from the building.
5. Amplified music must be maintained at a reasonable volume.
6. A generator is recommended for events that will be drawing a lot of additional power, this is to avoid tripping breakers.
7. No outdoor camping is permitted on site.

Noise Level

By-Law for Clearview Township states that all loud music must stop at 11 pm
We ask that renters respect this by-law

Parking

Limited parking available
No parking of cars in the back lawn is permitted
Parking on the county road is not encouraged

It is recommended renters use a shuttle service and have guests park in an approved spot

Signature _____

Date _____